



"Educating hearts and minds"

HOLY CROSS COLLEGE

ACCREDITED BY NAAC WITH 'A+' GRADE (CYCLE:2)

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Date: 19.02.2024

Report on Management Committee Meeting

Proposed Agenda:

1. Words of welcome and Introduction of the new members.
2. Highlights from the previous meeting.
3. Academics and preparations for Even Semester Examinations.
4. Update related to admissions to PG and UG courses 2023.
5. Update regarding infrastructure and campus development.
6. Application for AICTE/ITEP-NCTE/ B. Ed Campus Shifting.
7. AQAR 2022-23 submission and approval.
8. Discussion on 5-year Action Plan submitted by IQAC.
9. Possibilities for new PG course, Doctoral Programme and increase of intake capacity for UG and PG courses.
10. Recruitment and induction of New Faculty members and office staffs.
11. Discussion on the recommendations given by NAAC Peer Team Members.
12. Any other concerns/ suggestions.

Members Present:

1. Rev. Fr. Simon Fernandes, CSC, President, Holy Cross Educational Foundation.
2. Fr. George Jacob, CSC, Secretary, Holy Cross Educational Foundation.
3. Fr. Alfred Dsouza, CSC, Province Administrator, Holy Cross Educational Foundation.
4. Dr. Fr. Benny K. John, CSC, Principal, Holy Cross College.
5. Fr. Joe Paul, CSC, Vice Principal & Administrator, Holy Cross College.
6. Prof. Chandrika Basu Majumder, Tripura University.
7. Dr. Sushobhan Sengupta, Head of MBA & IQAC Coordinator.
8. Dr. Moumita Dey, HoD, English & Academic Coordinator.
9. Dr. Rumki Nath Sen, HoD, Zoology & Asst. Academic Coordinator.
10. Mr. Rajesh Kumar Nath, Chairperson, Examination Committee.
11. Sr. Annie Joseph, FSM, Warden, Girls Hostel.
12. Mr. Paul Darlong, Representative of Guardians.

The meeting was held on 17th February 2024 at Holy Cross College, Jubatara Campus, where Dr. Fr. Benny K. John, CSC, Principal, HCCA asked Fr. Simon Fernandez, CSC, President, Holy Cross Educational Foundation, to welcome the members.

Fr. Simon Fernandez, warmly welcomed the members present in the meeting and handed over the session to the Principal. The Principal welcomed Professor Chandrika Basu Majumder, member of management committee and former Professor, Department of Political Science, Tripura University. He also introduced new members of the committee Mr. Rajesh Kumar Nath, Assistant Professor and Exam Chair, Holy Cross College, Agartala, Sister Annie Joseph, Warden of Girls Hostel, Mr. Paul Darlong, Guardian Representative.

After introduction the Principal asked Mr. Rajesh Kumar Nath to read-out the previous management committee report which was prepared by Dr. Shankha Shubhra Bhadra, Assistant Professor and Former Exam Chair of the college. The report was passed unanimously.

Prof. Candrika Basu Majumder asked about the introduction of the new courses and seat enhancement of old courses. The Principal presented the updates about 10 new courses that had started this academic year and about the number of seats that were enhanced for some of the courses. Prof. Basu put forth a suggestion to introduce Special Education as a new course at Holy Cross College which is gaining popularity in the state. The Principal was of the opinion that after shifting B.Ed to the Jubatara Campus we could apply for the same. Fr. Joe Paul, Vice-principal and Administrator, mentioned that we are applying for ITEP (Integrated Teacher Education Programme) which is very important to the present situation. The portal may open this year for the same. If we get permission for ITEP we can start Special Education course.

The Principal, then, asked Dr. Moumita Dey, Academic Coordinator, to brief the courses that we are offering currently.

Dr. Dey began by saying Holy Cross College, Agartala accredited with A+ Grade, the college got permission for various new departments this academic year such as Kokborok, Mathematics, Statistics (Minor), Psychology, Education, Geography, Economics, Computer Science, MBA & BSW. We are the first college in Tripura to have BSW. Now we are running 3 PG Programmes (MA in English, Political Science & MBA) and 19 UG Programmes which will give our students a basket of choices.

She also mentioned that University Odd Semester examinations are going on for UG which will be over by 11th of March 2024. By the end of March, we can begin our new semester classes for UG. PG classes are already scheduled from 19th February 2024 as their exams were over yesterday.

To continue, she said our faculty members are engaged in research and publications. Two of our faculty members Dr. Parichita Roy Choudhury and Dr. Rumki Nath Sen of Zoology department received financial grant for a project. We also have one FDP scheduled in Collaboration with Central Sanskrit University, Ekalavya Campus.

Fr. Alfred enquired about students result. The Pincipal responded that the college has very good result in the last academic year. Many departments got 90% and above pass percentage. To add Dr. Moumita said this year total 8 (eight) students got rank in Tripura University final

semester result. Out of which 2 (two) Gold Medal (1st Rank), 2 (two) Silver (2nd Rank) and 4 (four) Bronze Medal (3rd Rank).

The Principal, then, updated the managing committee about the admission of this academic year. To update he said that this year total 710 (Seven hundred ten) students took admission across 10 new departments which were started in this academic year but only Geography seats were 100% filled.

Prof. Chandrika asked about the fee structure of B. Ed and MBA. To respond to this, the Principal said, as of now for B. Ed Fee structure is 1.5 Lakh up to this time, but we may have to make a nominal increase in the fees and MBA fee structure is 2 Lakh for four semesters. April 2024 onwards UG admission forms will be available in the college website.

After that the Principal requested Fr. Joe Paul to update about the infrastructure development of the college. To respond to this Fr. Joe mentioned the following details:

1. Andre Block of the college has been inaugurated on 6th January 2024 with 16 class rooms and some other small rooms are getting ready.
2. Office of the Principal, Vice Principal, Accountant and front office have been shifted to the left wing of this building which gave a new Seminar Hall (G-08) to the campus.
3. The playground is ready behind the building.
4. Boundary walls are almost complete.
5. A new Canteen area is completed. Two canteens are functional now.
6. A new larger program area is ready, with 700+ seating capacity.
7. Front road side plantation and decoration is in progress.
8. Two new smart boards are installed.
9. ATM is functional now near 2nd Gate.
10. One more lift is under construction with higher capacity for the students.
11. Ramps are available in three places with disabled toilet facility for the differently abled students.
12. The college received Fire Safety certificate for next three years.

Now, the Principal requested Dr. Sushobhan Sengupta, IQAC Coordinator to brief IQAC activities. In response Dr. Sushobhan said,

1. The college has filled up the online application for AICTE on 9th February and paid the security deposit of Rs. 1 Lakh, but the documents are not submitted yet due to portal issue.
2. ITEP (Integrated Teacher Education Programme)- the portal is not yet open for new institutions but father asked to submit the requisition for the same.
3. The college has applied for NIRF (National Institutional Ranking Framework) on 22nd December 2023. Last time we have participated in 2017.
4. Data for All India Survey has already been submitted.
5. AQAR submission process is ready, once it approved by the College Managing Committee will be submitted.

Then the IQAC Coordinator had congratulated and thanked all the members for their support to get A+ Grade by NAAC. Fr. Joe Paul also congratulated to IQAC and other members for the same.

The Principal shared the five years plan submitted by IQAC, based on seven criteria and the soft copy of the same will be shared with all the members to monitor these. He also added, a new Multi-Purpose Auditorium in new building is in plan too.

The college authorities are Planning and studying the possibilities of an Autonomous PG College or a Deemed to be University.

He also added, the recruitment process for the new academic session will begin from May 2024.

Fr. Joe Paul said, we have to register our Alumni Association for which the college needs the approval of College Managing Committee and he asked for the same.

He also mentioned that, the college is planning to start teaching and research incentives. He proposed this should be one of the criteria for promotion and incentives for those who write and publish research papers. Dr. Sushobhan requested Fr. Joe Paul as he is going to US, if he can find any collaboration with any of the US agency for publication.

Prof. Chandrika asked about Internal Complaint Committee and what are the activities or programmes to update the students for the same. She also suggested to have one Associate Professor to be the Chairman for ICC. The Principal replied to her that for a UG college Associate Professor is not mandatory but as a PG college we need to appoint them some time.

Guardian Representative, Mr. Paul Darlong said he is very pleased with the activities and growth of the college. As he is working in the Statistics Department under the Government of Tripura, he suggested to have some collaborative research with Statistics department which may be helpful for the college and faculties.

Fr. George Jacob congratulated both the Principal, Vice-principal and the staff for the growth and prosperity of the college.

Fr. Simon thanked everyone present in the meeting and the program came to an end with the lunch at Fathers' residence.

Prepared by



Rajesh Kumar Nath
Asst. Prof. & Exam Chair
Holy Cross College, Agartala

CHAIR
Examination Committee,
HOLY CROSS COLLEGE, AGARTALA

Counter Signed by



Principal
Holy Cross College, Agartala

PRINCIPAL
HOLY CROSS COLLEGE
AGARTALA



VICE PRINCIPAL
HOLY CROSS COLLEGE
AGARTALA

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